Job Description
Night Waking Assistant

Responsible to: Night Waking Supervisor/Team Leader

Our Aims are to enable children & young people to:

- Find a way of life which suits them.
- Achieve the maximum possible sense of physical & emotional well- being.
- Behave less often in ways that are generally regarded as socially unacceptable and have maximum opportunities for inclusion.
- Achieve their maximum potential level of independence.

Functions of the Post:

- To provide the highest quality of care and support to residents at Bladon House School throughout the night.
- To safeguard and promote the welfare of children and young adults at all times.

Your Duties and Responsibilities will be to work at a professional level with;

- The Care Management Team for all working arrangements in the residential setting
- The class teacher during education time
- The inter-disciplinary team working with and around individual children and young people
- All aspects of safeguarding which may impact directly or indirectly on the children and young people

Particular Responsibilities

- To ensure that a young person's entitlement to a high standard of welfare and safety is met by meeting the requirements of the Children Act 1989, Regulations 2015, Quality Standards and any further/ up-dated legislation deemed appropriate by SENAD.
- To ensure that a young person's entitlement to a high standard of care
- Learning independence and communication is achieved in association with the individual's Interdisciplinary team.
- To ensure that young people's entitlement to self advocacy and safety are met through adopting their preferred communication styles and using proactive approaches to their communication needs e.g. NAPPI and Child protection policy.

Key Tasks

- Actively partake in handovers at the start and end of each shift.
- Undertake hourly checks (unless otherwise stated within the care plan) on the young people and record appropriately.
- Ensure all health and safety tasks are completed in line with requirements.
- Check with the Supervisor/Team Leader or sleep in if required then discuss with them any relevant issues attached to the area of work. Ensure sleep in staff know who they are taking out in the event of a fire.
- To contribute towards 1:1 Supervision and Performance Management Meetings and undertake any training in order to promote good practice and personal and professional development.
- To play an active part of the key worker team inline with the Bladon House School key working policy.
- To support the young person in areas of personal hygiene and intimate care procedures.
- To be aware of Bladon House School's NAPPI policies in dealing with all areas of a young person's welfare and undertake interventions where deemed necessary. This

includes putting appropriate augmentative communication systems in place; making judgements about what kind of interventions are appropriate; following approaches by NAPPI trainers and the Team around the child (TAC).

- To implement care procedures as presented in the school handbook and accordance with Quality Standards.
- To promote independence and choice to individuals and advocate on behalf of young people.
- To work flexibly and cooperatively as part of the student support system.
- To follow child protection procedures as required and at all times.
- Be aware of and work in accordance with all key legislation as well as group and local Policies and Procedures.
- To observe and maintain confidentiality at all times.
- To drive Company vehicles if you meet the criteria
- To undertake any other duties within the competency of the post as determined by the Headteacher/Head of Care/Residential Manager/ Night Waking Supervisor/Team Leader.
- Any other duties as reasonably expected of the Night Waking Assistant.

It is your professional responsibility to help protect those in our care and keep yourself and colleagues safe. Where you are required to provide close contact care, support or any level of physical intervention you will be required to wear PPE and take part in regular Coronavirus testing, this is mandatory across our services. In addition, you may be required to care for or support those who may have an illness, infection or virus such as Coronavirus (including asymptomatic cases), it is therefore strongly recommended that you have the Covid-19 vaccine and any required booster jabs where there is no medical or religious reason not to do so.

You as an employee are required by The Health & Safety at Work Act 1974 to;

- Take reasonable care for the health and safety of yourself and others who may be affected by what you do or don't do.
- Cooperate with the company to ensure compliance with the law.

And under the Management of Health and Safety at Work Act 1999 you as employee are required to:

- Inform your employer of any work situation which you consider represents a serious and imminent danger and any shortcoming in the employer's protection arrangements for health and safety.
- Ensure you do not misuse or interfere with equipment provided for your safety or the safety of others.