The SENAD Group
WINSLOW COURT LTD
Job Description

JOB TITLE: Night Social Care Practitioner
MAIN LOCATION: Orchard End
RESPONSIBLE TO: Support Manager
SUBORDINATES: None

MAIN RESPONSIBILITIES:

- To enable the residents to lead a valued fulfilling life and to maximise the potential capacity of all residents, physically, intellectually, emotionally and socially.
- To work in accordance with the general philosophy of care at Orchard End.

KEY TASKS:

- To successfully complete the Care Certificate.
- To support the personalised development of each resident, recognising talent sensitivities and beliefs.
- To respect the dignity and individuality of each resident and provide the resident with choices where appropriate.
- To ensure a high standard of personal care for each resident, including matters of physical well being and personal hygiene.
- Be prepared to provide support and personal care to someone who has contracted an infection or virus such as Noro virus or Covid.
- To be aware of the emotional needs and aspirations of each resident and provide opportunities for appropriate emotional expression.
- Staff must undertake to change any soiled linen or clothing; sterilise mattresses and clean residents who have soiled.
- To work on a rostered shift system.
- To attend staff meetings and seminars and individual support and supervision meetings with their Support Manager.
- To ensure the safety of the residents at all times.
- To complete resident's files and detailed night report for each night of duty.
- In order to meet the general aims set out above the staff should have a working knowledge of the following:
    - The Policy/Philosophy Document
    - Fire Procedure
    - Child Protection procedure
    - Health and Safety legislation
- Care staff, including Waking Night staff, are directly responsible to their Support Manager and, therefore, to the Residential Manager and Head of Adult Provision.

- Night staff will be made aware of any care problems that need extra attention during the night by the senior on duty.
- Night staff must undertake checks of residents on a regular basis throughout the night (as a minimum, on an hourly basis).
- To assist the residents when using email or Skype or using social networks to help keep in touch with family and friends
- **Night staff should maintain the residential environment, carrying out domestic duties and cleaning as required.**
- Work within the spirit and intentions of the Equal Opportunities and Equality & Diversity policies and procedures and report any concerns to your line manager immediately.
- To be jointly responsible for the safeguarding of children and vulnerable adults in our care, it is a requirement of this role that you adhere to all relevant safeguarding policies and procedures.
- Undertaking any other task reasonably expected of a Night Residential Support Worker.
- It is your professional responsibility to help protect those in our care and keep yourself and colleagues safe. Where you are required to provide close contact care, support or any level of physical intervention you will be required to wear PPE and take part in regular Coronavirus testing, this is mandatory across our services. In addition, you may be required to care for or support those who may have an illness, infection or virus such as Coronavirus (including asymptomatic cases), it is therefore Strongly recommended that you have the Covid-19 vaccine and any required booster jabs where there is no medical or religious reason not to do so.

You as an employee are required by The Health & Safety at Work Act 1974 to:

- Take reasonable care for the health and safety of yourself and others who may be affected by what you do or don't do;

- Cooperate with the Company to ensure compliance with the law;

And Under the Management of Health and Safety at Work Act 1999 you as an employee are required to:

- Inform your employer of any work situation which you consider represents a serious and imminent danger and any shortcoming in the employer's protection arrangements for health and safety.

- Ensure you do not misuse or interfere with equipment provided for your safety or the safety of others.

The content and reporting lines will be reviewed regularly and will change over time.