

**Maple View SCHOOL PERSON SPECIFICATION**

**Deputy Head of Care**

	Essential	Desirable
<b>Qualifications &amp; Training</b>	<ul style="list-style-type: none"> <li>• A secondary education with a good standard of literacy, numeracy and ICT.</li> <li>• A minimum of NVQ 3 / Level 3 Diploma in caring for Children and Young People (or equivalent) &amp; a willingness to work towards a Level 5 Diploma in Management / Health &amp; Social Care</li> <li>• Valid current driving licence and own means of transport, or willing to work towards achieving this.</li> <li>• Up to date Safeguarding Training.</li> <li>• Up to date Supervision Training.</li> </ul>	<p>Middle Management qualification</p> <p>Level 5 qualification in Care/Management</p> <p>Relevant line management training such as Recruitment / Discipline / Performance Management.</p> <p>DSL Training</p> <p>Medication Training</p>
<b>Knowledge &amp; Skills</b>	<ul style="list-style-type: none"> <li>• Has a knowledge of Derby city Safeguarding Procedures for children</li> <li>• Knowledge of the Children Home Regulations (2015) and Quality Standards (2015)</li> <li>• Awareness of Equal Opportunities/ADP issues</li> <li>• Knowledge of the Children Act 2004, Children’s &amp; Families Act 2014 and UN Convention on the Rights of the Child</li> <li>• Proven Team Building Skills</li> <li>• Proven Supervision Skills</li> <li>• Ability to lead and manage teams effectively</li> <li>• Ability to communicate with others effectively</li> </ul>	<p>Has experience of Ofsted Key Inspections</p> <p>Has an understanding of the SCCIF</p> <p>Has an understanding of care plans and placement plans</p>

	<ul style="list-style-type: none"> <li>• Present as a good role model</li> <li>• Understanding the needs of children who <ul style="list-style-type: none"> <li>○ are living away from their families &amp; friends</li> <li>○ have complex learning needs &amp; associated challenging behaviour</li> <li>○ have complex health needs</li> </ul> </li> <li>• Excellent organisational skills</li> <li>• Ability to motivate, develop and enthuse staff</li> </ul>	
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Worked for a minimum of 1 year at a supervisory level in a care or education setting.</li> <li>• Has at least 2 years' experience of working in a residential setting with children who: <ul style="list-style-type: none"> <li>○ Have a diagnosis of Autism and associated disorders</li> <li>○ Complex learning difficulties</li> <li>○ Complex health issues.</li> </ul> </li> </ul>	Has experience in auditing key areas within a residential setting.
<b>Other</b>	<ul style="list-style-type: none"> <li>• Right to Work in the UK</li> <li>• Is flexible and able to work shifts / ensure safe staffing levels.</li> <li>• Smart appearance and reflecting the high standards of our service.</li> </ul>	Valid driving license and use of car / transport