



Wellbeing Award
for Schools

2019-2022

Job Description Class Teacher

Responsible to: Senior Education Leaders and Curriculum Phase Leader

Our aim is for all our young people to follow The Bladon Way.

- Make good choices
- Be kind to everyone
- Look after everything
- Try your best

Every staff member should encourage this and be a role model towards the four objectives.

Purpose of the post:

To plan and deliver high quality learning opportunities in line with the school's curriculum statement.

To lead the class team to promote a love of learning for our pupils and to enable them to make progress towards positive academic and EHCP outcomes.

To safeguard and promote the welfare of children and young adults at all times.

Your Duties and Responsibilities will be to work at a professional level with;

- All aspects of safeguarding which may impact directly or indirectly on the children and young people
- The Senior Education Team for all working arrangements in the school setting
- The inter-disciplinary team working with and around individual children and young people including colleagues from Bladon Care and Therapy.
- All external visitors to the school site which may include parents, carers, social workers, health professionals and Local Authority representatives

Particular Responsibilities

- To ensure that a young person's entitlement to a high standard of teaching and learning and communication is achieved in association with the class team and therapists
- Undertake activities as reasonably expected by the Senior Education Team in line with the national teacher standards, which will include:
 - Face to face delivery of planning to all young people in your class whilst constantly evaluating your practice
 - Assessing and moderating young persons' work in line with the school policies
 - Supporting specialised teachers and instructors with enabling young people to access subject areas away from the class base
 - Delivery of therapy led programmes (where trained) to support progress to EHCP outcomes
 - Overseeing the implementation and content of the EHCP for young people in your class
 - Taking a lead in all meetings related to a young person and liaising appropriately with internal and external colleagues
 - To promote the emotional wellbeing of all staff including yourself by maintaining a healthy work/life balance
 - Supervising and supporting the daily class team including Teaching Assistants and Residential Support Workers who may be working within the school day
- To manage and support all students at Bladon with regulating and reducing challenging behaviour, this includes appropriate use of physical intervention (where trained) in line with the school policy and the individual's Positive Behaviour Support Plan
- This post is subject to an Enhanced Disclosure check

Support the pupil by:

- Ensuring all aspects of the young people's education day is planned, assessed and reviewed holistically and individual needs are met

- Undertaking activities with either individuals or small groups of children in order to facilitate their physical, emotional and educational development which may include swimming, outdoor activities, animals and community access
- Assisting, whenever necessary, with personal hygiene, advice and guidance to pupils. Some pupils require support with personal/intimate care
- Being aware of Bladon House School's NAPPI policies in dealing with all areas of a young person's welfare eg putting appropriate augmentative communication systems in place; making judgements about what kind of interventions are appropriate; following approaches by NAPPI trainers and the Team around the child (TAC).
- Balancing at all times the young person's actual age with their ability age
- Promoting and reinforcing the pupil's self-esteem and encourage the child to maximise their achievement and development including promoting young person independence
- Working to establish positive relationships with the children and parents/carers concerned in order to facilitate effective communication and partnership between school and home
- Assisting in supervising pupils during lunch as required
- Following child protection and safeguarding procedures at all times

Support the class team by:

- Leading a class team and creating a class environment where everybody feels valued, understands their role and is able to carry it out fully supporting all young people at Bladon
- Making decisions for the team and undertake other duties as reasonably expected of a class teacher
- Completing regular supervisions with teaching assistants in your class
- Building positive relationships with all colleagues (internal and external) and seeking guidance on concerns from Senior Education Leaders

Support the school by:

- Playing an active part in Team Bladon in line with the staff code of conduct and a positive attitude
- Contributing towards 1:1 Performance Management Meetings in order to promote good practice and personal and professional development
- Working within agreed timetables of school and pupil activities (both onsite and offsite)
- Being aware of the school's policies and procedures and contribute to their development and implementation
- Observing and maintaining confidentiality at all times (when appropriate)

General duties:

- Be aware of and work in accordance with Health and Safety guidelines and the Equal Opportunities policy
- To take responsibility for self development through the performance review process and undertake any relevant training as offered by the Headteacher, in conjunction with the training and development plans
- To work within the spirit and intentions of the Equal Opportunities and Equality & Diversity policies and procedures and report any concerns to your line manager immediately
- To undertake any other duties within the competency of the post as determined by the Headteacher
- The postholder may be required to attend, from time to time, training courses or other meetings as required by his/her own training needs and the needs of Bladon House School to improve skills and knowledge
- Understand that the work involved in being an effective class teacher will involve the postholder carrying out work outside of the education day

You as an employee are required by The Health & Safety at Work Act 1974 and the Management of Health and Safety at Work Act 1999 to;

- Take reasonable care for the health and safety of yourself and others who may be affected by what you do or don't do
- Cooperate with the company to ensure compliance with the law
- Inform your employer of any work situation which you consider represents a serious and imminent danger and any shortcoming in the employer's protection arrangements for health and safety
- Ensure you do not misuse or interfere with equipment provided for your safety or the safety of others.

This job description is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities, duties and grading.