

Maintenance Services Manager

PERSON SPECIFICATION

JOB TITLE: Maintenance Services Manager
MAIN LOCATION: Head Office, Derby (with Group travel / overnight stays as required)
RESPONSIBLE TO: Group Property and Facilities Manager

Essential

Skills, Knowledge & Abilities

- To have worked in similar Residential School, NHS, Social Housing or Social Care environments and to be able to interpret the needs of the individual service user, and the wider property needs of the site whilst ensuring everyone is kept safe and well.
- Good IT skills in all aspects of Microsoft Office including Outlook, Word and Excel; good knowledge of work tracking systems such as maintenance job logging.
- Valid current driving licence with the ability to travel regularly across the country and stay over night at work locations if needed.
- To have a good problem-solving skills and attention to detail.
- The ability to plan work and time effectively using own initiative
- To be able to motivate and lead the maintenance teams as required.
- To have good all-round hands on building skill and knowledge.
- A strong working knowledge of Health and Safety legislation.
- Knowledge of managing budgets.

Essential Personal Attributes

- Ability to build successful working relationships with maintenance teams and key contacts at each site as required along with any external contacts and suppliers.
- Self motivated and able to work alone and as part of an effective and busy Property team

- Able to work closely with colleagues and provide close supervision / direction.
- Committed to safeguarding vulnerable groups and the provision of first-class care and support to children and young adults with special needs
- Legal to work in the UK.

Education, Experience & Qualifications

Essential

- ISOH Qualification or be willing to work towards

Desirable

- NEBOSH Qualification
- To have a minimum 5 years' time served hands on experience in a maintenance or building role to ensure you have the ability to use those skills to problem solve and complete tasks as required
- Management Qualification.