

**ARAN HALL SCHOOL**  
**Rhydymain, Dolgellau, Gwynedd, LL40 2AR**

## **Job Description**

**Job Title:** Night Residential Support Worker

**Responsible To:** Night Manager / Deputy Night Manager

**Hours of Duty:** 35 hours arranged on a rota basis

**Qualifications:** Level 3 Diploma in Health and Social Care (Children & Young People) /NVQ III in Caring for Children and Young People or a similar qualification recognised by Social Care Wales, **or gain the qualification within 15 months of being signed up to the learning programme**

## **Purposes and Objective of Work**

To ensure that pupils are cared for throughout the night in accordance with the highest professional standards, policies and procedures of the establishment.

To ensure, under the guidance of senior staff, that all individual programmes are carried out for each child in the most appropriate manner.

To ensure that all pupils are dressed appropriately at all times and, under the guidance of senior staff see that their individual wishes, are met in relation to furniture and fittings of rooms.

Under the guidance of senior staff to record all relevant matters and contribute to all meetings purposely.

To support the senior staff and assume any delegated responsibilities at any time.

## **Duties and Responsibilities**

To be aware of the various needs of individual pupils and ensure that a high standard of care is available to them at all times.

The production of individual daily reports on each child is required.

To participate in physical interventions as required and to attend regular training in RESPECT (physical intervention techniques).

Adhere to specific responsibilities under the Health & Safety at Work Act 1974 and the Management of Health & Safety Regulations 1999.

'You will be jointly responsible for the safeguarding of children and vulnerable adults in our care, it is a requirement of this role that you adhere to all relevant safeguarding policies and procedures'.

### **Review Arrangements**

The details given above reflect the duties and outcomes expected of this post at the time of appointment. It should be remembered, however, that over a period of time, or as circumstances change these details may change or be required to change. Consequently the Registered Manager or Principal will expect to revise this Job Description from time to time and will consult with the post holder at that time.

### **You as an employee are required by The Health & Safety at Work Act 1974 to:**

- Take reasonable care for the health & safety of yourself and others who may be affected by what you do or don't do.
- Co-operate with the Company to ensure compliance with the law.

### **Under the Management of the Health & Safety at Work Act 1999 you as an employee are required to:**

- Inform your employer of any work situation which you consider represents a serious and imminent danger and any shortcoming in the employer's protection arrangements for your health & safety.
- Ensure you do not misuse or interfere with equipment provided for your safety or the safety of others.

**The content and reporting lines will be reviewed regularly and will change over time.**