

## CLASS TEACHER – BLADON HOUSE SCHOOL JOB DESCRIPTION

**Responsible to: DEPUTY HEADTEACHER & HEAD TEACHER**

### **Role:**

- Have high expectations of and establish constructive relationship with pupils and colleagues
- Support and contribute to school policies & practices and share in the collective responsibility for their implementation & review
- Understand the contribution you make to pupil attainment & well being
- Communicate effectively with pupils, parents & colleagues
- Reflect & improve upon your own practice & progressively take increasing responsibility within the school as a whole and the education department in particular
- Respect and learn from colleagues of other professional disciplines and where appropriate manage them to ensure effective classroom practice

### **Professional Knowledge & Understanding:**

- Have a secure and up-to-date knowledge and understanding of subjects/subject in relation to the prior learning, levels of attainment, future progression and transition of learners
- Have a working knowledge and understanding of statutory and non-statutory curricula and other current initiatives for the curriculum.
- Know the national and school assessment requirements and arrangements including those relating to accreditation schemes where appropriate
- Employ a range of teaching and learning strategies and adapt them to meet the learning needs & styles of pupils with autism & or learning difficulties
- Use skills in literacy, numeracy and information and communication technology (ICT) to underpin your teaching and support your wider professional activities.
- Make effective provision for all pupils and take active and practical account of the principles of equality, inclusion and diversity in your teaching
- Know and understand the roles of colleagues and other professionals who have specific responsibilities for care, therapy & health

- Be up to date in your subjects and evaluate and integrate into your work recent developments, including those relating to pedagogy
- Identify opportunities for, and make effective contributions to, cross-curricular work and curriculum development.

### **Teaching, Learning & Assessment:**

- Work collaboratively with inter-disciplinary colleagues to assess the learning needs of individual pupils and set them appropriate learning objectives and targets
- Ensure all pupils have a current individual education plan, and that students contribute to their target setting and assessment.
- Work effectively as a team member in making a positive contribution to pupils' attainment and enjoyment of learning
- Work collaboratively to develop the curriculum.
- Ensure that colleagues working in the classroom are appropriately involved in formulating lesson objectives and agreeing the role(s) they are expected to fulfil.
- Establish a learning environment which reflects school policy & visually supports learners' independence & establish a clear framework for managing pupils' behaviour constructively, promoting self-control and independence and encouraging teamwork & empathy
- Plan lessons and sequences of lessons for the short, medium and long term
- Teach well-organised lessons and sequences of lessons, informed by a sound and secure base of subject knowledge and broken down in to small steps learning opportunities
- Use a range of teaching strategies and resources, including IT, to enable all pupils to learn and make progress
- Evaluate the impact of your teaching on your pupils' progress and adjust your practice where necessary
- Identify and implement a range of suitable opportunities for individuals to develop their literacy, numeracy and information and communications technology skills.
- Make appropriate use of a range of monitoring, assessment, recording and reporting strategies
- Ensure formative assessment is built in to planning and day to day activities regularly up-dating individual pupils' progress records
- Reflect on the quality of your teaching and its impact on pupils' progress and use the findings to inform your planning and classroom practice.
- Enable pupils to:
  1. reflect on their learning

2. identify the progress they have made
3. identify their emerging learning needs
4. Become successful independent learners.

**Accountability:**

- Prepare annual reports on progress in national curriculum subjects
- Prepare & present reports for annual statement reviews
- Review & update IEP's at half termly intervals and ensure they are copied to parents
- Collate evidence & maintain progress files for individual pupils & make available for senior staff & parents on request

**Health & Safety**

- To work at all times in accordance with the requirements of all Health and Safety, Equal Opportunities and Safeguarding legislation and all relevant SENAD employment related policies.

You as an employee are required by the Health and Safety at Work Act 1974 to:

- Take reasonable care for the health and safety of yourself and others who may be affected by what you do or don't do;
- Co-operate with the Company to ensure compliance with the law;

And under the Management of Health and Safety at Work Act 1999 you as an employee are required to:

- Inform your employer of any situation which you consider represents a serious and imminent danger and any shortcoming in the employer's protection arrangements for health and safety.
- Ensure you do not misuse or interfere with equipment provided for your safety or the safety of others.
- To undertake any such related professional teaching duties under the reasonable direction of the Head teacher.
- To observe and maintain confidentiality at all times.

Signed: .....Date: .....  
Head teacher