



A brighter day, a brighter future.

## **Community Support Service**

### **Job Description**

**JOB TITLE:** Direct Support Worker  
**MAIN LOCATION:** Community Support Service (7 St James Court, Derby DE1 1BT)  
**RESPONSIBLE TO:** Shift Leader, House Manager, Head of Care, Head Teacher  
**SUBORDINATES:** None

#### **MAIN RESPONSIBILITIES:**

- To provide a service to all users that is individualised and person centred in nature whilst safeguarding them, yourself and any other people who the service user interacts with in your company
- To form part of a team with each service user, their circle of support and any representatives of multi-disciplinary teams
- To enable service users to maximize their own potential and to be involved in the risk assessment process
- To underpin their physical, intellectual, emotional and social well-being by enabling them to access community facilities and create genuine relationships , promoting their self-esteem in the process
- To work in accordance with the general philosophy of care and support delivered by the SENAD Group and to maintain confidentiality at all times

#### **KEY TASKS:**

- To support both the personalised development of each service user and the other staff delivering support alongside you
- To respect the individuality of each service user
- To support the service user's involvement in their own Tenancy and assist with the maintenance of all tenant/landlord relations
- To ensure that any personal care/hygiene delivered in a manner that maintains a core level of dignity for each person
- To be aware of and contribute to each Person Centred Plan

- To accept that support must be delivered during hours that may seem anti-social to you and to share part of that responsibility (no matter how little) in order to promote a team environment
- To work within a variety of environments in line with the needs of the service user
- To read and adhere to the risk assessments and individual's support/care plans, keeping notes and records as required.
- To attend team meetings and supervision meetings with your line manager and to approach them with an open mind and on the understanding that they exist for the benefit of good practice
- To undertake any training identified as necessary in order to carry out the role effectively
- To take responsibility for ensuring that your mandatory training is kept up to date
- To be jointly responsible for the safeguarding of children and vulnerable adults in our care, it is a requirement of this role that you adhere to all relevant safeguarding policies and procedures
- Any other duties reasonably considered by management as necessary for the safe and successful running of the service (including full communication with the office to promote effective safeguarding whilst lone working)

**You as an employee are required by The Health & Safety at Work Act 1974 to:**

- Take reasonable care for the health and safety of yourself and others who may be affected by what you do or don't do;
- Cooperate with the Company to ensure compliance with the law;

**And Under the Management of Health and Safety at Work Act 1999 you as an employee are required to:**

- Inform your employer of any work situation which you consider represents a serious and imminent danger and any shortcoming in the employer's protection arrangements for health and safety.
- Ensure you do not misuse or interfere with equipment provided for your safety or the safety of others.

**The content and reporting lines will be reviewed regularly and will change over time.**